

**California Army National Guard  
Aviation and Safety Office  
P.O. Box 269101  
Sacramento, California 95826-9101**

**GROUND SAFETY POLICY BULLETIN**


**Bulletin Number 03-01**

CAAV

28 February 2003

**REQUIRED ABBREVIATED GROUND ACCIDENT REPORT (AGAR)  
FOR ALL ACCIDENTS**

1. All accidents will be reported through the unit chain of command to the State Safety Office within 5 days of the accident by using the Abbreviated Ground Accident Report (AGAR) DA Form 285-AB-R as required by AR 385-40 and CAL ARNGR 385-10 Chapter 6.
2. The Abbreviated Ground Accident Report (AGAR) DA Form 285-AB-R can be accessed through the CAL Guard web site through Joint Division to Plans, Operations, and Security (EOC) or through Army Division to Ground Safety. The manual for completing the DA Form 285-AB-R is also available at these web site locations.
3. AR 385-10 Chapter 3-9, Abatement program is the requirement to conduct hazard analysis, identify causal factors, and develop effective Countermeasures. The information gathered from the Ground Accident Reports will allow the Safety Office to complete Trend Analysis and disseminate effective Countermeasures.
4. Every commander, leader, and manager is required to use the 5 Step Risk Management Process, per AR 385-10, Chapter 3-9. This coupled with proper accident reporting will provide the California Army National Guard the vision to reduce the overwhelming number of accidents experienced in the past two years.
5. If you need any assistance with completing the form, the web site will assist you or you can call the State Safety Office for assistance at (916) 854-3035/3039/3704.



DENNIS M. KENNEALLY  
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